

ABSTRACTS SUBMISSION ISTRUCTIONS

Online abstract submission system

The first time you enter the online system you have to register your personal data by clicking on “**New user? Please click here**” button and you will get a username and password, confirmed by email, which can be used to login again for future activities such as registration, etc.

Once registered your personal data you will find some icons including “**Submit an abstract**” one. Click on this icon and submit your abstract.

Once submitted your abstract a confirmation email will be sent.

Please take care of the correct address you will insert in your personal data.

Abstract submission

The Scientific Programme of the Conference will include the submission of scientific works. The Scientific Committees of the foreseen Symposia will select abstracts received for oral or poster presentation. Nevertheless, it is possible to indicate a preference.

Before preparing and typing your abstract for the abstract submission, please read carefully the following instructions:

- Abstract can only be submitted online through this website.
- The Author submitting the abstract will be the “Corresponding Author” and will be responsible for informing all the other co-authors about the abstract status.
- It is the Corresponding Author’s responsibility to submit the abstract in perfect order with no errors in spelling or grammar.
- The presenting author name should be listed first. A maximum of twenty authors and affiliation are allowed.
- Authors can submit a maximum of one abstracts
- Abstract must be in English.
- The title should be in bold and should not exceed 200 characters. Spell out words. Do not use abbreviations.
- The Abstract Body should not exceed 400 words and 3000 characters.

- The text will be divided into four paragraphs boxes: OBJECTIVE, MATERIALS & METHODS , RESULTS, CONCLUSIONS.
- In the list of authors enter only the initials, NOT the complete first name/s (e.g. H.B. and NOT Henry Bryan).
- Deadline for abstract submission: **December 14th, 2018**. Abstracts received after December 14th, 2018 or incorrectly drawn up will not be accepted.
- Abstract will be accepted according to scientific merit. Notification about the acceptance/rejection of your abstract will be sent by e-mail after the relevant evaluations.
- Notification of acceptance of the abstracts will be e-mailed to the “Corresponding Author” by the beginning of **February 2019**.
- Registration is compulsory in order to present an abstract during the Conference.
- The Presenting Author of the accepted abstracts will pay the early bird registration fee till February 28th , 2019
- Abstracts will not be published unless registration documents and fully payment fees are settled.

For any problem or questions regarding abstracts submission please contact:

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